

**Boroondara Park P.S.  
Literacy Focus– Term 1, 2017**

	<b>Oral Language</b>	<b>Writing*</b>	<b>Vocabulary** Grammar and Punctuation</b>	<b>Reading Comprehension</b>
<b>Foundation</b>	Share Time – Boroondara Bear  The language of recount  Listen for information	Writing to recount about personal experiences  Upper- and lower-case letters and the most common sound that each letter represents	High Frequency Words  Glossary linked to inquiry	Predicting  Making Connections – Text to Self
<b>Team 1 and 2</b>	Responding to questions  Listen for information  Informal share times	Writing Learning Goals  Writing reflections on learning  Writing to inform	What is a sentence?  Capital letters, commas, full stops, question marks  Glossary linked to inquiry	Predicting  Making Connections - Text to Self  Inferring
<b>Team 3 and 4</b>	Oral instructions  Informal discussions to share ideas  Formal presentations	Writing Learning Goals  Writing reflections on learning  Writing to describe	Tenses  Verbs, adjectives and adverbs  Capital letters, commas, full stops, quotation marks  Glossary linked to inquiry	Summarising  Making Connections – Text to Self  Inferring
<b>Team 5 and 6</b>	Debating  Listen for information	Writing to describe  Writing to persuade (discuss)  Writing Learning Goals  Writing reflections on learning	Persuasive language  Modal verbs  Glossary linked to inquiry	Inferring  Summarising  Making Connections – Text to Self

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Purposes	Example of Text Forms			
To Describe	Report Contents page Bibliography	Label Index Blurb		Menu Glossary Description
To Entertain — prose and poetry	Narrative Word Puzzle	Poem Joke	Fable Fairytale	Song lyric
To Explain	Explanation Rules Timetable	Affidavit Policy Complaint		Memo Journal
To Inquire	Survey	Questionnaire		Interview
To Instruct	Directions Manual Experiment	Invoice Summons Recipe		List Blueprint
To Persuade	Exposition Headline	Job application Competition entry		Editorial Slogan
To Recount	Autobiography Review	Diary Minutes of meeting		Retell Journal
To Socialise	Invitation Note	Apology Greeting		Message

**Figure 1.11 Text Forms and Purposes**

\*\* The development of vocabulary is linked extensively to the term inquiry. Spelling skills are taught within a balanced Literacy program. The children complete ongoing diagnostic and formative assessments and a program is designed according to individual needs.